

Building Service Contractors Association International



**2008-2009
Awards and Recognition Program**

Enter your company for one of
BSCAI's many awards!

Entry Deadline is December 5, 2008!

Awards will be presented during BSCAI's
2009 Annual Convention & Trade Show

March 6-9, 2009

Hyatt Regency Chicago • Chicago, Illinois



BSCAI will be honoring award recipients for this year's Safety Award Competition, Carol Dean Building Service Employee of the Year, Image Awards, and other Association Awards during the Annual Convention and Trade Show, being held March 6-9 at the Hyatt Regency Chicago in Chicago, Illinois.

The many prestigious awards that will be presented are evidence of the professionalism and high standards that we set for our industry. We encourage you, as a member of BSCAI, to participate in all categories for which you qualify. This brochure and the enclosed nomination forms detail the instructions and criteria for each award category. Simply complete the appropriate forms and return them to BSCAI Headquarters by the deadline dates indicated.

BSCAI's Association Awards Program presents an opportunity for all BSCAI members to nominate those individuals who have volunteered their time for the betterment of our association and our industry. Additionally, this is an opportunity for BSCAI Professional, Affiliate and Franchisor Members to have their companies and their employees recognized through BSCAI's Community Service, Building Service Employee of the Year, Safety and Image Awards.

If you have any questions regarding the BSCAI Awards Program, please do not hesitate to call Evan Howell at 1-800-368-3414, or e-mail: awards@bscai.org.

We look forward to your participation.



Ernest Clark Jr., CBSE
President



Paul Greenland, CBSE
Chairman, Awards Committee



Participate in BSCAI's Awards Program



James E. Purcell Award

The James E. Purcell Award is the most prestigious award presented each year by BSCAI. It is given in recognition of long-term service to both the Association and the building service contracting industry. Nominees are submitted to the BSCAI Awards Committee and to the BSCAI Board of Directors for selection and approval. James E. Purcell was BSCAI's founder and first President serving from 1965-1967. He is also the President Emeritus of BSCAI.

(See page 4 for list of past recipients.)

Walter L. Cook Award for Distinguished Service



The Walter L. Cook Award for Distinguished Service is presented to the BSCAI member who has made outstanding contributions in furthering the programs and image of the association and the building service contracting industry. Current members of the BSCAI Board of Directors are not eligible to receive this award. Nominees are submitted to the BSCAI Awards Committee and to the BSCAI Board of Directors for selection and approval.

Walter L. Cook was BSCAI's Executive Vice President from 1974 – 1983.

(See page 4 for list of past recipients.)

Industry Service Award

The Industry Service Award is presented in recognition of long-term service to the Association by an individual or a company not engaged in building service contracting.

(See page 4 for list of past recipients.)



Arthur C. Barraclough Company Community Service Award

This award recognizes companies for their volunteer effort for charities and the community. The winner will receive a crystal award that can be prominently displayed in their lobby, and BSCAI will make a cash donation to a charity of the winner's choice.

Arthur C. Barraclough, CBSE, served on numerous BSCAI committees, with 3 terms on its Board of Directors, and was BSCAI President-Elect, until his untimely death in May of 2004.

Carol Dean Building Service Employee of the Year Award

Sponsored by Hillyard, Inc.



The Building Service Employee of the Year Award honors that building service contracting employee whose job performance, civic involvement and family role best exemplify qualities found in superior custodial employees. The Building Service Employee of the Year Award winner will be invited to receive the award at the convention's opening general session.

The winner of the award will also win round-trip coach airfare to the convention and receive \$1,000, a handsome plaque, and a medallion. He or she will receive two nights stay at the convention hotel with our compliments. One or more of your employees may be nominated for this honor by using the enclosed official nomination form. Don't miss this opportunity to nominate someone worthy of this prestigious award!

Carol Dean was BSCAI's Executive Vice President from 1983 – 2006.

(See page 4 for list of past recipients.)

Safety Awards

As part of BSCAI's on-going effort to promote safety throughout the association and industry, BSCAI invites entries for its Safety Awards Competition. As in previous years, BSCAI's Safety Awards will be given to the companies with the best safety records, and plaques will be presented to winners at the annual convention.

Image Awards Competition

BSCAI recognizes companies that have excelled in enhancing the image of their businesses. Their efforts also enhance the image of our industry to the customer and to the general public. Winners receive a plaque presented at the annual convention and winning entries will be displayed at the convention.

This competition will recognize the industry's best in the following categories:

Best Marketing Piece

Best Employee Newsletter

Best Company Uniform

Best Company Website



Past Award Winners

JAMES E. PURCELL AWARD

<u>Recipient</u>	<u>Year</u>
Greg Littlefield	2008
LeRoy Dock, CBSE	2007
Ryan Hendley, CBSE	2006
Arthur C. Barraclough, CBSE	2005
Arthur Barela, CBSE	2004
Jay R. Greenland, CBSE	2003
Daniel L. Short, CBSE	2002
James W. Mathews, CBSE	2001
Donald McLemore, CBSE	2000
Arlo D. Luke, CBSE	1999
John J. McManus, CBSE	1998
Lillian Lincoln, CBSE	1997
Ronald Baker, CBSE	1996
Daniel J. McCormick, CBSE	1995
Joseph C. Cicero, CBSE	1994
Richard D. Ollek, CBSE	1993
Louis E. Oswald, CBSE	1992
James Harris, CBSE	1991
W. Baxter Lee, III, CBSE	1990
Gary A. Penrod, CBSE	1989
Jerry Davis, Jr., CBSE	1988
Wayne E. Simmonds, CBSE	1987
James S. Netterstrom, CBSE	1986
Eugene C. Senter, CBSE	1985
Steven C. Kletjian, CBSE	1984
Philip Kurica, CBSE	1983
Doran C. Rose	1982
David E. Meiers, CBSE	1981
Sandy Packard, CBSE	1980
Daniel J. Bishop, CBSE	1979
Adrian "Skip" Marsden, CBSE	1978
William I. S. Hogg, CBSE	1978
Ronnie Shavlik, CBSE	1977
Mitchell M. Murch, CBSE	1976
Robert E. Sanders, CBSE	1975
Harold E. Goldsmith	1974
Greer C. Heindel	1973
Vestal Laboratories	z1972
Frank Patterson/Jerry Smith	1971
Babe Heffland	1970
Charles Wiggins	1969
Robert Albers	1968
Contract Cleaning Magazine	1967

WALTER L. COOK AWARD FOR DISTINGUISHED SERVICE

<u>Recipient</u>	<u>Year</u>
J. Todd Hopkins, CBSE	2008
Al Berry, CBSE	2007
Curt Nord, CBSE	2006
Sherra Aguirre	2005
John C. Markey, CBSE	2004
L. Dana Weaver, Jr.	2003
Timothy M. Murch, CBSE	2002
William C. Carpenter, CBSE	2001
Ronald Baker, CBSE	2000
Arthur C. Barraclough, CBSE	1999
Lillian Lincoln, CBSE	1998
Daniel J. Bishop, CBSE	1997
LeRoy D. Dock, CBSE	1996
Robert E. Pieske, CBSE	1996
Robert E. Sanders, CBSE	1995
Louis E. Oswald, CBSE	1994
James E. Purcell, CBSE	1993
William J. Kearins III, CBSE	1992
W. Baxter Lee, CBSE	1991
Wayne E. Simmonds, CBSE	1990
Sandy Packard, CBSE	1989
Philip Kurica, CBSE	1988
Mitchell M. Murch, CBSE	1987

Richard D. Ollek, CBSE	1986
James S. Netterstrom, CBSE	1985
Arlo D. Luke, CBSE	1984
Jon R. Rex, CBSE	1983
James Harris, CBSE	1982
Adrian "Skip" Marsden, CBSE	1981
Robert S. Lennon	1980
Ronnie Shavlik, CBSE	1979
Gary A. Penrod, CBSE	1978
W. E. Neufeldt	1977

INDUSTRY SERVICE AWARD

<u>Recipient</u>	<u>Year</u>
Procter & Gamble Professional	2008
Frank Labedz	2007
Gary A. Penrod, CBSE	2006
Tennant Company	2005
ETC of Henderson, Inc.	2004
Minuteman International	2004
John Ravaris	2003
Team Financial Mgmt. Systems	2002
Jerome E. Rau	2001
Nilfisk-Advance, Inc.	2000
Peter Demetriades	1999
Ecolab Prof. Products Div.	1998
Pro-Team, Inc.	1997
The Butcher Company	1997
S.C. Johnson Professional	1996
William J. Kearins, III, CBSE	1995
Rubbermaid Comm. Products	1994
Vince Genovese	1993
Keith Bradley	1992
William J. Roberts	1992
Charles T. Tagman, Jr.	1991
Windsor Industries, Inc.	1990
Jerry Smith	1989
Carol A. Dean	1988
Herb Harpham	1987
J. F. Rench	1986
Ian Greig	1985
—	1984
Robert R. Hughes	1983
Jerry Quiel	1982
Carl R. "Bob" Nimis	1981
3M	1980
—	1979
Frank Patterson	1978
Allen G. Siegel, Esq.	1977
Robert Pond	1976

CAROL DEAN BUILDING SERVICE

EMPLOYEE OF THE YEAR

<u>Recipient</u>	<u>Year</u>
Mike Layton	2008
Woodley Building Maintenance	
Barbara Henry	2007
Cavalier Services	
Charles Jones	2006
Mitch Murch's Maintenance Management Company	
Dennis Breuer	2005
FBG Service Corporation	
Jose Luis Bucio	2004
Mitch Murch's Maintenance Management Company	
Ollie Spann	2003
Mitch Murch's Maintenance Management Company	
Calvin Ashford	2002
Premium Services, Inc.	
William "Cappy" Caplinger, Sr.	2001

Z-Tech Companies,	
An Outsource Partners, Inc., Co.	
Tim Walter	2000
DSI Corporation	
Wayne Obermiller	1999
Absolute! Building Maintenance	
James White	1998
Red River Sanitors	
Steven Krusleski	1997
Associated Building Services	
Lenny Szybka	1996
Systems Management Inc.	
Jesse Hall, Jr.	1995
Wil-Kleen Building Service Inc.	
Karen Reder	1994
Romanow Building Services	
Pedro Garcia	1993
Kern Commercial Cleaning	
Charles "Chick" Higgenbotham	1992
Jenkintown Window Cleaning and Janitorial Company, Inc.	
Maria K. Cotton	1991
Mitch Murch's Maintenance Management Company	
Eddie McGowan	1990
Spann Building Maintenance	
Billy Orlandis Kelly	1989
Atkins Building Maintenance Services, Inc.	
Paul Knight	1988
BGM Industries	
Ethel M. Robinson	1987
BAMSI, Inc.	
Telia Durant	1986
Mid-America Building Maintenance, Inc.	
Andrew Henry Combs	1985
Marsden Building Maintenance Company, Inc.	
Maria Elizabeth Moraga	1984
Varsity Contractors, Inc.	
Guy J. Merrill	1983
Janitronics, Inc.	
Wilhemenia Rosseau	1982
Oxford Building Services	
Robert Hickson	1981
Professional Cleaning and Building Maintenance Company	
Ida Mae Williams	1980
Spann Building Maintenance Company	
Lucille Watson	1979
Competitive Building Maintenance Corporation	
Vellon Rivers	1978
G & L Janitor Supply & Service Co.	
Pearl Francis Dear	1977
International Building Maintenance Company	
Florence Shorter	1976
United States Service Industries	
Helen L. Stocklin	1975
Dun-Rite Services and Supply Company, Inc.	
Kermit Tolliver	1974
Macke Building Services of Louisiana	
Alleon Smith	1973
Floor Brite Building Services, Inc.	
Levester Stevenson	1972
Associated Building Services Company	



Official Nomination Form

James E. Purcell Award

The James E. Purcell Award is BSCAI's highest award.

CRITERIA:

1. The winner must have provided long-term service to the building service contracting industry and the association.
2. The winner must have made a contribution of extraordinary value to the association and/or the building service contracting industry.
3. The winner must have been in the employ of a Professional, Affiliate, or Franchisor member firm for a period of not less than 5 years.
4. No person may receive the award more than one time.
5. The winner may not be self-nominated.

INSTRUCTIONS:

To enter the competition, complete this official nomination form and return it to BSCAI headquarters no later than December 5, 2008, or you may e-mail it to awards@bscai.org. **Entries received after December 5, 2008 will not be eligible.**

Nominees for this award are submitted to the BSCAI Awards Committee and BSCAI Board of Directors for selection and approval.

My first nomination for this award is: _____

Please explain why this person is deserving of BSCAI's James E. Purcell Award: (Please add additional pages if needed).

My second nomination for this award is: _____

Please explain why this person is deserving of BSCAI's James E. Purcell Award: (Please add additional pages if needed).

NOMINATING BSCAI MEMBER INFORMATION:

Date: _____ Member Firm Official Representative (*please print*): _____

Representative's Signature: _____

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____

Please return this form by December 5, 2008 to:

BSCAI James E. Purcell Award
 401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
 Fax to: (312) 673-6735 E-mail: awards@bscai.org



CRITERIA:

1. Those eligible to receive BSCAI's Industry Service Award can be:
 - Consultants
 - Government officials/organizations
 - Associations/association leaders
 - Companies or individuals who provide services or products to the industry
 - Organizations/leaders
2. Those who are not eligible to receive BSCAI's Industry Service Award are: BSCAI Professional, Affiliate, Allied, or Franchisor Members.
3. The winner must have provided significant service or contribution to the building service contracting industry through one or more of the following:
 - Raising the recognition level of professionalism in the building service contracting industry
 - Raising the awareness level of the building service contracting industry
 - Contributing to industry viability
 - Supporting the industry's point of view in governmental and/or environmental concerns
4. No person may receive the award more than one time.
5. The winner may not be self-nominated.

INSTRUCTIONS:

To enter the competition, complete this official nomination form and return it to BSCAI headquarters no later than December 5, 2008, or you may e-mail it to awards@bscai.org. **Entries received after December 5, 2008 will not be eligible.**

Nominees for this award are submitted to the BSCAI Awards Committee and BSCAI Board of Directors for selection and approval.

My nomination for this award is: _____

Please explain why this person is deserving of BSCAI's Industry Service Award: (Please add additional pages if needed).

NOMINATING BSCAI MEMBER INFORMATION:

Date: _____ Member Firm Official Representative (*please print*): _____

Representative's Signature: _____

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____

Please return this form by December 5, 2008 to:

BSCAI Industry Service Award
 401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
 Fax to: (312) 673-6735 E-mail: awards@bscai.org



Official Nomination Form

Walter L. Cook Award for Distinguished Service

CRITERIA:

1. The winner must be an employee of a Professional, Affiliate, Franchisor or Honorary Member firm.
2. The winner shall not be a current member of the Board of Directors.
3. The winner shall have provided outstanding service to the industry and/or Association during previous years.
4. No person may receive the award more than one time.
5. The winner may not be self-nominated.

INSTRUCTIONS:

To enter the competition, complete this official nomination form and return it to BSCAI headquarters no later than December 5, 2008, or you may e-mail it to awards@bscai.org. **Entries received after December 5, 2008 will not be eligible.**

Nominees for this award are submitted to the BSCAI Awards Committee and BSCAI Board of Directors for selection and approval.

My first nomination for this award is: _____

Please explain why this person is deserving of BSCAI's Walter L. Cook Award: (Please add additional pages if needed).

My second nomination for this award is: _____

Please explain why this person is deserving of BSCAI's Walter L. Cook Award: (Please add additional pages if needed).

NOMINATING BSCAI MEMBER INFORMATION:

Date: _____ Member Firm Official Representative (*please print*): _____

Representative's Signature: _____

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____

Please return this form by December 5, 2008 to:

BSCAI Walter L. Cook Award
 401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
 Fax to: (312) 673-6735 E-mail: awards@bscai.org



Official Nomination Form

Arthur C. Barraclough Company Community Service Award

CRITERIA:

1. Competition is open to all Professional, Affiliate and Franchisor members.
2. Submissions must meet all or a majority of the following criteria:
 - a. Service to volunteer organizations
 - b. Donation of time or materials to community event
 - c. Active leadership support of a non-profit charity
 - d. High-level support of a public policy
 - e. Executive promotion in the business community of the value of BSCAI specifically, and contract cleaning in general.
3. This award may be self nominated.
4. Examples of the types of community service include such things as contractors who take their team to do a town cleanup, a contracting company who maintains a scholarship fund, etc.

INSTRUCTIONS:

To enter the competition, complete this official nomination form and return it to BSCAI headquarters no later than December 5, 2008 or you may e-mail it to awards@bscai.org. **Entries received after December 5, 2008 will not be eligible.**

Selection of this company award will be made by an unbiased panel of nonprofit association executives on the basis of the above criteria. The decision of the judges is final.

I nominate the following company to receive BSCAI's Company Community Service Award:

Please explain why this company is deserving of BSCAI's Company Community Service Award: (Please add additional pages if needed).

NOMINATING BSCAI MEMBER INFORMATION:

Date: _____ Member Firm Official Representative (*please print*): _____

Representative's Signature: _____

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____

Please return this form by December 5, 2008 to:

BSCAI Arthur C. Barraclough Company Community Service Award
 401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
 Fax to: (312) 673-6735 E-mail: awards@bscai.org



Official Nomination Form

Carol Dean Building Service Employee of the Year Award

CRITERIA:

1. Competition is open to all Professional, Affiliate and Franchisor members.
2. Nominee must have been a regular custodian level employee in the building service contracting industry for at least five years, and an employee of a BSCAI professional, affiliate or franchisor member company for at least one year — either full-time or part-time.

Supervisory personnel are not eligible. However, a working custodian, who may also perform foreman duties, is eligible.
3. Nominee should be competent in the custodial position, as well as outstanding with respect to civic activity, family role, work ethic, etc., beyond what is usually expected of a responsible citizen.
4. The winner may not be self-nominated.
5. The same company cannot win this award two years consecutively, but that company can receive honorable mention certificates for submitted employees.

INSTRUCTIONS:

1. To enter the competition, complete the reverse side of this official nomination form and return it to BSCAI headquarters no later than December 5, 2008, or you may e-mail it to awards@bscai.org. **Entries received after December 5, 2008 will not be eligible.**
2. Submit as many entries as desired, however all entries must be received at BSCAI Headquarters by **December 5, 2008**.
3. Please print or type when completing nomination form.
Use additional sheets if necessary.

Selection of the BSCAI Carol Dean Building Service Employee of the Year Award will be made by an independent panel on the basis of established criteria. The decision of the judges is final.

***This award is sponsored by
Hillyard***



Please return this form by December 5, 2008 to:

BSCAI Building Service Employee of the Year Award
401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
Fax to: (312) 673-6735 E-mail: awards@bscai.org



Carol Dean Building Service Employee of the Year Nomination Form

Nominee's Name: _____

WORK RECORD:

1. Number of years employed by present company: _____ Number of years as a custodian: _____
2. In what other industries has nominee had work experience? *(Describe)*

3. Being a custodian is nominee's Primary job Secondary job
4. If custodial work is not primary job responsibility, what is the nominee's primary job?

5. Attendance record on the job: _____
6. For each of the following questions, give specific examples to illustrate the nominee's work performance. Use additional sheets if necessary.
 - a. In what way has the nominee demonstrated a desire to seek and accept additional job-related responsibility?

 - b. In what ways has the nominee exhibited on-the-job qualities of honesty, integrity and loyalty?

 - c. In what ways has the nominee displayed creative ability in devising means to solve work-related problems?

 - d. In what ways has the nominee displayed initiative and exercised proper judgment on the job?

 - e. In what ways has the nominee made special contributions to your company or to the custodial field as a whole?

7. Overall, what is the most outstanding trait or deed that you feel qualifies the nominee for this award?

8. Please list here any additional comments about the nominee for consideration:

PERSONAL:

9. Level of education reached: _____
10. Special custodial training received: _____
11. Was additional training acquired as a result of the nominee's own initiative or through requirements of his/her job?
 On Own Required by job
12. What contributions has the nominee made to his/her community?

13. If the nominee is selected, we will need to know additional information about his/her family, children, personal interests, etc. Please list such information here.

NOMINATING BSCAI MEMBER INFORMATION:

Date: _____ Member Firm Official Representative *(please print)*: _____

Representative's Signature: _____

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____



CRITERIA:

1. Only BSCAI Professional, Affiliate and Franchisor Member companies may submit entries.
2. Actual samples of each of the categories must be provided with this entry form to qualify.
3. Entries must be received at BSCAI Headquarters by December 5, 2008.
4. Three awards may be presented in each category based on company size. For instance, three awards may be given for the Best Marketing Piece, one to Small company, one to Mid-Size Company, and one for Large Company; three awards may be given for the Best Company Newsletter, one to Small Company, one to Mid-Size Company, and one for Large Company, three awards may be given for Best Company Uniform, one to Small Company, one to Mid-Size Company, and one for Large Company, and three awards may be given for Best Company Website, one to Small Company, one to Mid-Size Company, and one for Large Company.
5. If there are no submissions for an award for a particular company size, or there are no submissions that meet the criteria, then an award will not be given for that award for that company size.
6. Company size is based on the following criteria, and must be checked on the entry form for accurate placement of your submission. Company size will be verified against BSCAI membership records and if there is a discrepancy, company size provided in the BSCAI membership database will supersede company size indicated on the entry form.

Submission Category

Small Company
 Mid-Size Company
 Large Company

Annual Sales Volume

under \$499,999
 \$500,000 to \$9,999,999
 \$10 million and above

Note: Affiliate members will be placed in the category of their parent company.

7. Submissions will be judged by an independent panel of marketing professionals who will consider the following elements in determining winners:

For Best Marketing Piece: Graphic design, good use of color, attractiveness, and power of the message.

For Best Company Newsletter: Graphic design, organization, attractiveness, how informative the newsletter is in some or all of the following categories: Employee news, customer information, safety message, recognition, President/CEO message.

For Best Company Uniform: Professional look, functionality, company identification, style which can include: smocks, shirts, full uniforms.

For Best Company Website: Graphic design, attractiveness, organization, text readability, clear navigation, ability for visitors to request information and download information.

The decision of the judges is final.



Official Nomination Form

Image Awards

INSTRUCTIONS:

1. Complete this entry form and return it to BSCAI Headquarters with samples for each of the categories you wish to enter. These entries will need to be mailed to BSCAI so we have originals. For Best Company Website – complete this form and include your website URL.
2. In order to qualify for BSCAI's Image Awards Competition, you must provide the following along with this completed entry form:
 - Entries for the **Best Marketing Piece** must include two copies of each piece entered in the competition. This category may be entered more than once by your company.
 - Entries for the **Best Employee Newsletter** category should include two copies of each newsletter. This category may be entered more than once by your company.
 - Entries for the **Best Company Uniform** should include one complete set of the uniform as well as a photo of the uniform in use. This category may be entered more than once by your company.
 - Entries for the **Best Company Website** – Provide the URL for your company website (Example: www._____).
3. Samples provided for the competition will not be returned.

On behalf of my building service contracting company, I wish to enter the enclosed samples in the BSCAI Image Awards Competition under the following categories:

(Please check categories and company size):

<input type="checkbox"/> Best Marketing Piece	<input type="checkbox"/> Small Company	<input type="checkbox"/> Mid-Size Company	<input type="checkbox"/> Large Company
<input type="checkbox"/> Best Company Newsletter	<input type="checkbox"/> Small Company	<input type="checkbox"/> Mid-Size Company	<input type="checkbox"/> Large Company
<input type="checkbox"/> Best Company Uniform	<input type="checkbox"/> Small Company	<input type="checkbox"/> Mid-Size Company	<input type="checkbox"/> Large Company
<input type="checkbox"/> Best Company Website	<input type="checkbox"/> Small Company	<input type="checkbox"/> Mid-Size Company	<input type="checkbox"/> Large Company

My website URL is: _____

NOMINATING BSCAI MEMBER INFORMATION:

Date: _____ Member Firm Official Representative (*please print*): _____

Representative's Signature: _____

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____

ENTRIES MUST BE RECEIVED AT BSCAI HEADQUARTERS BY December 5, 2008

Please return this form by December 5, 2008 to:

BSCAI Image Awards
 401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
 Fax to: (312) 673-6735 E-mail: awards@bscai.org



Please review this **Official Entry Form**, including the **Criteria** and **Instructions**, for BSCAI's 2008 Safety Awards Competition. Read the instructions very carefully before sending in your submission. Note that the **completed Official Entry Form is due to BSCAI by January 31, 2009.**

CRITERIA:

1. Competition is open to all BSCAI Professional, Professional Affiliate, Franchisor and Franchisor Affiliate Members.
2. BSCAI's 2008 Safety Awards will be given to companies for Outstanding Overall Safety. Entries will be divided into four categories:

Category A — 260,000 or Less Hours Worked Annually

Category B — 260,001 - 1,038,960 Hours Worked Annually

Category C — 1,038,961 - 2,598,960 Hours Worked Annually

Category D — 2,598,961+ Hours Worked Annually

Plaques will be awarded to the top three (3) submissions in each category. Companies wishing to be considered must submit their **Official Entry Forms for the twelve months ending December 31, 2008.** The company with the most hours worked takes precedence in cases where multiple companies' safety records are identical.

INSTRUCTIONS:

1. To enter the competition, complete the reverse side of this Official Entry Form and return it to BSCAI Headquarters no later than January 31, 2009. **Entries received after January 31, 2009 will not be eligible for consideration.**
 2. Base all answers on the period from January 1, 2008 - December 31, 2008.
 3. Number of Lost-Time Accidents* — This is the total of all accidents involving an occupational injury or illness, including deaths, that resulted in the loss of time. (Do not report accidents that did not require medical care, i.e., first aid cases.)
 4. Number of Lost Workhours* — This is the total number of hours that the employees injured in accidents would have worked but could not because of occupational injury or illness.
- * NOTE: OSHA records and/or insurance company Loss Run Reports are good sources of information for data requested in numbers 3 and 4 above.

ENTRIES MUST BE RECEIVED AT BSCAI HEADQUARTERS BY JANUARY 31, 2009

Please return this form by January 31, 2009 to:

BSCAI Safety Awards
401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611
Fax to: (312) 673-6735 E-mail: awards@bscai.org



BSCAI SAFETY AWARDS COMPETITION

(Please provide all information requested below)

Company Name: _____

Company Address: _____

City, State, Zip: _____

Company Phone: () _____ FAX: () _____ EMAIL: _____

Please Check One:

_____ CATEGORY A — 260,000 OR LESS HOURS WORKED ANNUALLY

_____ CATEGORY B — 260,001 - 1,038,960 HOURS WORKED ANNUALLY

_____ CATEGORY C — 1,038,961 - 2,598,960 HOURS WORKED ANNUALLY

_____ CATEGORY D — 2,598,961+ HOURS WORKED ANNUALLY

Workers Compensation

_____ Number of Lost-Time Accidents (see Instruction 3)

_____ Number of Fatal Accidents

_____ Number of Lost Workhours (see Instruction 4)

_____ Number of Hours Worked by all Employees

General Liability

_____ Number of Bodily Injury Claims Paid and Reserved from January 1, 2008 to December 31, 2008

_____ Number of Property Damage Claims Paid and Reserved from January 1, 2008 to December 31, 2008

Vehicle Safety

Indicate company fleet size (cars, trucks and vans licensed for road use only.)

_____ Number of company-owned vehicles

_____ Total number of accident involvements (report all accidents involving your company-owned vehicles which occurred between January 1, 2008 and December 31, 2008, except those where your vehicle was legally parked.)

I certify that the above information is true and complete to the best of my knowledge.

Member Company Representative (*please print or type*): _____

Representative's Signature: _____

Title: _____ Date: _____

BSCAI must receive your completed form no later than January 31, 2009.